

DR. DANIEL L. JOYCE MIDDLE SCHOOL

2009/2010 & 2010/2011 School Improvement Plan

School District Overarching Goal # 1: To develop, implement and assess curriculum and instruction.

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
1. 1 To implement a new Math program for grades 6,7, & 8	To form a Math committee to asses our current Mathematics curriculum	December 2009	Assistant Superintendent for Curriculum/Principal		Committee formed
	Math committee researches various textbooks to analyze and compare the content to the Massachusetts Curriculum Frameworks.	January – March 2010	Assistant Superintendent for Curriculum/Principal		Analysis completed
	Have textbook representatives present their Math textbooks/programs	March 2010	Assistant Superintendent for Curriculum/Principal		Presentations completed
	Choose a new Math textbook/program	April 2010	Assistant Superintendent for Curriculum/Principal		Textbook/program chosen
	Training Math Teachers in new Textbook/program	School Year 2010-2011	Assistant Superintendent for Curriculum/Principal	Funding for training	Training completed
	Purchase new Textbooks	Fiscal Year 2011	Assistant Superintendent for Curriculum/Principal	Funding for Textbooks	Textbooks purchased

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
1.2 To improve our Math MCAS CPI for our subgroups that are in need of improvement through a during school MCAS preparation program. (Grades 7 & 8)	Identify students that comprise the low income and students with disabilities subgroups.	September/October of each school year	Principal	None	Students identified
	Analyze students that comprise the low income and students with disabilities Math subgroups MCAS scores and group them according to need for improvement.	October/November of each school year	Principal	None	Students grouped
	MCAS preparation program 2x per week for 15 weeks	February – May of each school year	Teacher/Principal	Funding for MCAS Prep workbooks	When completed

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
1.3 To improve our MCAS CPI in English and Math through an after school MCAS preparation program.	Identify students in the Warning and Needs Improvement range	January 2010 & 2011	Principal	None	Students identified
	Recruit teachers to tutor during the after school program	January 2010 & 2011	Principal	None	Teachers recruited and assigned
	Send invitation letters to selected students	January 2010 & 2011	Principal	postage	Letters sent
	Assign students to group/teachers	January	Principal	none	Students assigned
	MCAS preparation program 2x per week for 10 weeks	February – May of each school year	Teacher/Principal	Funding for MCAS Tutors	When completed

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
1.4 To incorporate the Key Three Routine to embed reading comprehension and study strategy instruction into content learning.	Principal trained on the program	December 2009	Assistant Superintendent	None	When completed
	Math teachers attend Key 3 training	January 2010	Assistant Superintendent/Principal	Funding for substitute teachers	When training completed
	Remaining Grade 6 & 7 teachers and Special Education Teachers attend Key 3	Spring 2010	Assistant Superintendent/Principal	Funding for training & Substitute teacher	When Coach trained
	Key 3 routine incorporated into the classrooms	Spring 2010 – June 2011	Principal/Assistant Principal	None	When observed by Principal/Assistant Principal in lessons
	Remaining core teachers attend Key 3 training	Fall 2010	Assistant Superintendent/Principal	Funding for substitute teachers	When training completed

School District Overarching Goal # 2: To establish a professional development model that provides in-service training.

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
2.1 To offer quality professional development opportunities of interest to the staff	Create professional Development committee comprised of staff members	September 09	Principal		Committee formed
	Research relevant professional development activities prioritize importance	October 2009 – March 2010	Principal & Professional development chairperson		List of proposed development opportunities formulated
	Plan & schedule in-service training for staff members	Summer 2010	Principal	Funding for training	When Professional Development is scheduled
	Promote Professional Development opportunities being offered	Ongoing	Principal	Substitute teachers	

School District Overarching Goal # 3: To support the effective integration of technology through our curriculum and management practices.

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
3.1 To incorporate class pads into our school to use as a teaching tool.	Identify staff members willing to use class pads in their classroom	Summer 2009	Technology Director	None	When staff members sign up to use class pads
	Provide Training sessions for staff members using class pads	August 2009	Technology Director	None	When training completed
	Staff Members receive class pads and software loaded on their computers	September/October 2009	Technology	Funding for class pads	When class pads received
	Class pads used in lessons	September 2009 - June 2011	Principal	None	When used in lessons and observed by Principal
	Identify additional staff members willing use class pads in their classes.	Summer 2010	Technology Director	None	When staff members sign up to use class pads
	Provide Training sessions for new staff members using class pads	August 2010	Technology Director	None	When training completed
	Staff Members receive class pads and software loaded on their computers	September/October 2010	Technology Director	Funding for class pads	When class pads received

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
3.2 To incorporate ELMOS (portable Document cameras) into our classrooms to use as a teaching tool.	Purchase 8 Elmos (1 per team)	July 2009	Principal	Funding from Regular school budget	When ordered and received
	Distribute to teams and provide basic training	August/September 2009	Principal	None	When distributed and training completed
	Elmo's used in lessons	September 2009 - June 2011	Principal	None	When used in lessons and observed by Principal
	Purchase additional Elmo's as needed by staff	Summer 2010	Principal	None	When ordered and received

School District Overarching Goal # 4: To provide a safe, healthy and nurturing learning environment for all students.

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
4.1 To provide various programs to our students that promote respect, good decision making, and leading a healthy life	SOS (signs of suicide) Program for 8 th grade students	October & February of each school year	Guidance/Health Teacher	None	When Completed
	Learning to Lead Program	September of each school year	Principal	Funding for program (funded through donations and student activities account)	
	Bullying/Harassment prevention education for 6 th Grade students	October thru December of each school year	Guidance	None	When Completed
	Jeff Yalden program (sponsored by SRO Officers) "Fill your Cup" Program	December 2009	SRO Officer/Principal	Funding provided by Woburn Police Department	When Completed
	SRO Program (Drug & Alcohol awareness and good decision making) for 7 th grade students	September – June of each school year	SRO Officer/Principal	None	When Completed
	Amazing Hero Art "Be Somebody"	April 2010	Principal	Funding provided by LCC Grant	When Completed
	SRO Guest Speaker Program – TBA	Fall 2010	SRO Officer/Principal	Funding provided by Woburn Police Department	When Completed
	Program centered around respecting each other and good decision making				

School District Overarching Goal # 5: To strengthen family and community participation in meeting our educational goals.

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
5.1 To increase parent involvement and awareness in the school	To have a 6 th grade student & family meet and greet night	September 2009 & 2010	Principal	Funding for event covered through student activities	When completed
	To continuing working with PTO to help recruit more parents	September 2010 – June 2011	Principal	None	
	Pilot online scheduling for Parent Teacher conferences	December 2009 – February 2010	Principal	None	PTO Survey
	Annual Pancake Social	April 2010 & 2011	Principal	None	When completed
	To actively promote Back to School Night and Parent Conferences	September 2010 – June 2011	Principal	None	When completed
	To continue to use the school website as a communication tool	Ongoing	Principal	None	When completed
	5 th Grade parent orientation	June 2010 & 2011	Principal	None	When completed

School District Overarching Goal # 6:

To assess and plan for school facility improvement in order to support the implementation of our educational goals.

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
6.1 To maintain the aesthetics' outside the school	To place flowers at the main entrance	September 2009 & 2010	Principal	Flowers provided by private donations	When flowers place in front of the building
	To look for local business to support maintaining the flower beds and area around the school sign.	April & May 2010	Principal	None	When completed
	School grounds spring cleaning	April 2010 & 2011	Principal	Funding for Mulch provided by the Builders Club	When completed
	Install a hand railing for stairs leading from Locust St. to the flagpole	Summer 2010	Building Director/Principal	Funding for railing	When railing installed

<u>Objective</u>	<u>Activity</u>	<u>Timeline</u>	<u>Monitoring</u>	<u>Resources</u>	<u>Evaluation</u>
6.2 To continue to "refresh" the building	To continue with the 8 th grade mural competition	September 2009 & 2010	Art teacher/Assistant Principal		When mural design selected and mural painted
	Replace Science tables and chairs in two remaining Science rooms	Summer 2010 & 2011	Principal	Funding for Tables & Chairs	When Science Rooms completed
	Identify and paint rooms in need over the summer	Summer 2010 & 2011	Building Director/Principal	None	When budget completed and reviewed